



Start Smart
Australian Apprenticeships



The Apprentice or Trainee
you need, right on cue!

ON-Q Human Resources

ON-Q Start Smart employs Trainees and Apprentices and then places them with you, the host employer.

For the duration of their employment, ON-Q remains the legal employer.

Benefits to Your Business

- ▶ We'll make sure you get the best person for the job.
- ▶ Recruitment is at no cost to you.
- ▶ Initial OH&S instruction for the Trainee or Apprentice.
- ▶ All the paper work is done for you.
- ▶ You can return the Trainee or Apprentice to ON-Q at any time with only one weeks notice and no risk of unfair dismissal.
- ▶ The Apprentice or Trainee receives formal training while they work for your business. This might involve off-the-job training and is always negotiated with you.

Start Smart and get the Apprentice or Trainee you need, right on cue....

Talk to ON-Q Human Resources about getting an Apprentice or Trainee, today.

What will this cost me?

As host employer you will be responsible for:

- ▶ Appropriate wages.
- ▶ Superannuation.
- ▶ Annual leave.
- ▶ On site OH&S issues.
- ▶ Ask one of our Consultants to give you a quote tailored to your business.
- ▶ You will be surprised at just how affordable our services are.

“With ON-Q the friendly staff and help is only a phone call away”

*Stephen Roper **Service Manager,**
Bruce Lynton **BMW***

What does ON-Q provide?

- ▶ Recruitment of the Trainee or Apprentice.
- ▶ Payroll service for Apprentices and Trainees.
- ▶ Completion of all the paper work associated with the Traineeship or Apprenticeship.
- ▶ Arrange the formal training through a Registered Training Organisation (RTO).
- ▶ Check on the progress of Trainees and Apprentices.
- ▶ Deal with any issues arising from the contract.
- ▶ Peace of mind that industrial relations matters regarding awards, super and worker compensation are covered.



Right ON-Q...

“ON-Q give you help when you need it...
they are there everytime to sort it out...
it takes the worry out of it all”

Mathew Smith GM, After Sales, Bruce Lynton BMW



Southport

Level 2, Kaybank Plaza
33 Scarborough Street Southport Qld 4215
PO Box 3492
Australia Fair Qld 4215
P: 07 5531 3255
F: 07 5531 2055
southport@onqhr.com.au

Nerang

Shop 21, Nerang Mall
Cnr Gilston Road & New Street
Nerang Qld 4211
PO Box 971 Nerang Qld 4211
P: 07 5527 2122
F: 07 5527 2100
nerang@onqhr.com.au

Miami

1924 Gold Coast Highway
Miami Qld 4220
PO Box 21 Miami Qld 4220
P: 07 5576 5655
F: 07 5576 5600
miami@onqhr.com.au

Tweed Heads

Shop 1, 69 Wharf Street
Tweed Heads NSW 2485
PO Box 509
Tweed Heads NSW 2485
P: 07 5536 8869
F: 07 5536 1890
tweed@onqhr.com.au

Tweed Heads South

4/6-8 Amber Drive
Tweed Heads South NSW 2486
PO Box 6410
Tweed Heads South NSW 2486
P: 07 5523 3211
F: 07 5523 4188
tweedsouth@onqhr.com.au

Murwillumbah

Shop 2, 58 Wollumbin Street
Murwillumbah NSW 2484
PO Box 226
Murwillumbah NSW 2484
P: 02 6672 5200
F: 02 6672 6580
murwillumbah@onqhr.com.au

Byron Bay

Shop 3, 130 Jonson Street
Byron Bay NSW 2481
PO Box 394
Byron Bay NSW 2481
P: 02 6685 5733
F: 02 6685 6355
byron@onqhr.com.au

Ballina

Shop 2, 97 Tamar Street
Ballina NSW 2478
PO Box 1499
Ballina NSW 2478
P: 02 6686 9603
F: 02 6686 9792
ballina@onqhr.com.au

Casino

Level 1, Richmond Arcade
Chr Walker and Canterbury Streets
Casino NSW 2470
P: 02 6662 6555
F: 02 6662 6544
casino@onqhr.com.au

Lismore

Suite 2, Level 1, 114 Keen Street
Lismore NSW 2480
PO Box 1040
Lismore NSW 2480
P: 02 6621 3111
F: 02 6622 0212
lismore@onqhr.com.au

www.onqhr.com.au



QAC/R61/0238



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